



PLANNING & DEVELOPMENT
ENVIRONMENTAL HEALTH

Application for Permit to Build

THE FOLLOWING SHALL BE SUBMITTED WITH THIS APPLICATION:

- Plot and building plans
Written approval from the Environmental Health Specialist for septic and water systems
For a commercial, industrial or place of assembly, a fire code approval form from Fire Chief
Application must be completed in its entirety

Property Owner: Daytime Phone:

Mailing Address: City, State, & Zip:

Email Address:

Builder: Daytime Phone:

Mailing Address: City, State, & Zip:

Email Address:

LOCATION DESCRIPTION

Lot: Block: Subdivision:

Parcel Size Acres Property Address:

BUILDING AND USE DETAILS

Type of Building: Residential Agricultural Commercial Industrial
Principal Building or Accessory Building

Description of Proposed Building/Structure:

Will the building be used to house livestock? Yes No

If manufactured home: Width: Year Built: Roof Pitch:

Siding? Yes No Shingles? Yes No

BUILDING INFORMATION

Dimensions: Length X Width X Height Total S.F. of Living Area

Floors # Stories # Bedrooms # Bathrooms Estimated Cost \$

If a commercial building: Parking spaces proposed

New entrance to the property: Yes No Plumbing: Yes No

Water Source: Well Rural Water Central Municipal Water Permit #

Sewage Disposal: Septic Tank Lagoon Central Municipal Sewage Permit #

SETBACKS (from property line)

Front: Proposed: (ft.) Left Side: Proposed: (ft.)

Rear: Proposed: (ft.) Right Side: Proposed: (ft.)

Plot Plan For Building Permit in Riley County, Kansas

YOU CAN USE THE GIS WEBSITE TO PRINT MAPS

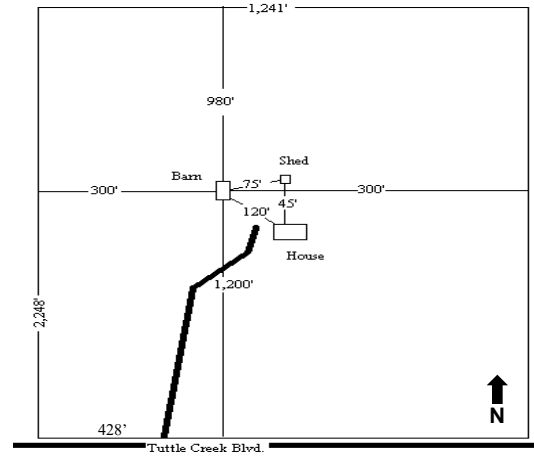
- Just go to: <http://gis.rileycountyks.gov/>
- At the bottom of the page: select "Community Interactive Mapping Website"
- read the disclaimer and select "Accept"
- Find the property and print

Or

Draw the parcel. The following items ***must*** be included:

1. Draw parcel & indicate dimensions.
2. Indicate NORTH.
3. Identify location and dimensions of existing structures.
4. Identify existing or proposed streets, roads, and highways.
5. Identify location and dimensions of proposed construction.
6. Identify setback distances from proposed construction to all property lines and other structures.
7. Indicate location of driveway and its distance from nearest property line.

EXAMPLE



*****OFFICE USE ONLY*****

Township: _____ Zoning: _____ S-T-R: _____

Appraiser PID# _____ Road Maintenance: County Township State

Flood Map # 200298 _____ G Flood Zone: _____ FDP Required? Yes No Parking spaces required: _____

Street Classification: Local Minor Arterial Major Collector Principal Arterial Freeway/Expressway Interstate

Any Property Line Affected By: Minor Arterial/Major Collector 80' C/L Rd. Interstate Free/Expressway Principal Arterial 50'ROW-150' C/L Rd.